



GREAT LAKES UNIVERSITY OF KISUMU

OFFICE OF THE REGISTRAR, ACADEMICS

GENERAL INFORMATION

1. LOCATION

Great Lakes University of Kisumu is situated in Kisumu City. The University is served by town service vehicles which operate from Kisumu town. The Main Campus is located at Kibos, off Miwani Road (*Directions on Google maps <https://maps.app.goo.gl/yLJi5v7ydHS8c3dJ8>*) in the outskirts of Kisumu town.

The University has one Campus namely Nairobi Campus Located at Centro House, West lands near Sankara Hotel on 4th and 5th Floor and two learning centres namely CBD and Milimani. The CBD situated at the heart of Kisumu City, on 6th floor of Mega City Plaza along Oginga Odinga Street while Milimani centre is situated in Milimani, off Tom Mboya Road adjacent to Sheila's Garden Hotel

2) ARRIVAL AND REGISTRATION

First year students are expected to report and register on the dates indicated in the admission Letters. The University can be reached by taking a town service to Mambo Leo from the Bus Station terminus, Kisumu City. Further directions can be obtained through the following telephone number; **0736 550 505**

3) IMMIGRATION

All non-Kenyan citizens **MUST** be in possession of **VALID PASSPORT BEFORE** arriving in Kenya. Temporary travel documents are not acceptable to the Immigration Authorities in Kenya. In addition, all non-citizens must obtain re-entry permits from their own territorial Immigration Departments to cover the duration of their study and **MUST** bring their passport with them when coming to register at the University.

4) FEE (TUITION) AND OTHER FINANCIAL REQUIREMENTS

Students are advised to familiarize themselves with information provided in the **FEES STRUCTURES** and to make the necessary arrangements with financing institutions before reporting to the University. Please note that **NO** student will be registered in the University without paying in full the required fee. All payments should be made through the respective University accounts as stipulated in the admission letter. Fees can be paid per semester or per year.

5) LOANS AND BURSARY

All students in need of financial assistance should apply for the Kenya Government loans by visiting the website at helb@helb.co.ke. The Higher Education Loans Board forms are accessed and filled Online. The completed forms should be sent to Higher Education Loans Board through the address below:

The Secretary
Higher Education Loans Board
Anniversary Towers, 18th floor
University Way

Tel: 246590/19/24877/249267
P. O. Box 69489-00400
NAIROBI.
Fax: 252330 E-mail: helb@helb.co.ke

6) STUDENT ENTRANCE MEDICAL EXAMINATION FORM (ORM12)

i. **Admission to the University:** This is conditional upon satisfactory medical report being received. Students are therefore required to undergo a medical examination by a recognized Medical practitioner before coming to the University. The student is required to bring the report along with them on the day of registration. This form should not be sent by Post.

ii. **Medical attention at the University:** The University provides outpatient medical treatment to registered students at the University Clinic. each student is expected to pay a non-refundable compulsory medical fee of Ksh. 3000/= per Academic Year, to enable them to benefit from outpatient services at the University Clinic. However, parents, guardians and students are advised to be prepared to cater for expenses for medical treatment which is not covered by the University Clinic including hospitalization. Students who require In Patient treatment will be referred to the District General Hospital, and shall settle the bills required for those services.

NB: Students are advised to bring mosquito nets for their use while at the University.

iii. **Dental and Optical Treatment:** The University does not provide dental or optical treatment. Students are required to make their own arrangements to meet the expenses for such treatment.

iv. Emergency Operation Form

Parents or guardians of students are requested to sign the special medical consent form

7) CATERING AND ACCOMMODATION SERVICES

i. Meals

The has various cafeteria services at the Main Campus, which are operated, on a Payas-You-Eat basis. Students are therefore expected to pay for their meals. The average cost of meal is about Kshs.50/=. Therefore a student would require a minimum of Ksh.150/= per day. Students are advised to carry enough money to cover the cost of meals per semester.

ii Accommodation

The University offers limited accommodation facilities on a first come first served basis. The University has also organized for off campus accommodation and those interested to contact the Dean of Students Office for more information

iii Personal Expenses

You will need extra money for personal expenses.

8) CO-CURRICULAR ACTIVITIES

Arrangements have been made to provide a wider programme of co-curricular activities. The Games Department will provide a list of activities to all students. Please note that curricular

activities are essential for total human development and students are encouraged to participate in the games. Students are expected to come with their games kits, two pairs of short(s) men, gym skirts/tunic (women).

9) RULES AND REGULATIONS GOVERNING THE CONDUCT AND DISCIPLINE OF STUDENTS

All students are expected to read and understand the Rules and Regulations Governing the Conduct and Discipline of Students and are expected to adhere to the same as spelt out in the Rules and regulations governing the conduct and discipline of students at the University.

10) ADDITIONAL REQUIREMENTS FOR STUDENTS TAKING HOSPITALITY AND TOURISM, NURSING, CLINICAL MEDICINE, PHYSIOTHERAPY PROGRAMMES

Students undertaking the above programmes shall be required to purchase these additional requirements to facilitate their learning.

11) DEFERMENT OF STUDIES

Students who wish to defer their year of entry once admitted should notify the University by completing the deferment form. They should visit the website and download deferral of studies form at least one month before the opening date. Unless completely necessary the University does not encourage deferment of studies.

Take note that deferments are allowed for a maximum of two (2) Academic Years.

NOTE: *Students are advised to print the FORMS referred to in the admission letter as joining Instructions as SEPARATE documents as guided by the title of the form.*