



GREAT LAKES UNIVERSITY OF KISUMU

OFFICE THE REGISTRAR, ACADEMIC AFFAIRS

Telephone: +254 736550505

Email: examinations@gluk.ac.ke

COLLECTION OF CERTIFICATE

The following documents must be attached to this form (Original National Identity Card, Clearance Form Duly completed , Student Identity Card , Nil balance from Finance, gown hiring form/Letter confirming non - attendance of graduation , confirmation for Payment of graduation fees for those who never attended the Graduation Ceremony)

Name of Graduand:Registration Number:

Telephone..... Email.....

Current Occupation:

Qualification:
(e.g. BSc., BA, Dip (IT))

Classification:
(e.g. First Class, Distinction, Credit)

Graduation Date: National I/D Card No./ Passport No.:

COMPLETED ON RELEASE OF CERTIFICATE

I, the undersigned acknowledge receipt of my original Certificate/Diploma/Degree Certificate

Signature of Student: _____

Date: _____

OFFICE USE (EXAMINATIONS OFFICE)

Certificate Number: _____

Signature: _____

Date: _____



GREAT LAKES UNIVERSITY OF KISUMU

DEPARTMENT OF FINANCE

STUDENT FINANCE

FROM: Finance Manager

TO: Registrar, Academic Affairs

RE: CLEARANCE FOR CERTIFICATE COLLECTION

Name of Student:

Registration No.:

According to our records the above named student has an outstanding balance of

Kshs (in words)

as at

Finance Manager